

The Assam Royal Global University

Ninth Meeting of the Academic Council

11th January 2022

Minutes of the Meeting

Start time: 11:00 AM

Venue: D' Royal Auditorio, A Block

Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)
Vice Chancellor, The Assam Royal Global University
2. Dr. Diganta Munshi, (Member-Secretary)
Registrar, The Assam Royal Global University
3. Prof. (Dr.) Alak Kumar Buragohain, Chairperson – Academic (Member)
4. Prof. (Dr.) Anuradha Devi, Professor & Dean, RSAPS (Member)
5. Prof. (Dr.) Kaberi Saikia, Professor & Principal, RSN (Member)
6. Prof. (Dr.) K.K. Baruah, Professor & Dean, RSLSC, RSBSC, RSEES (Member)
7. Dr. (Dr.) Soumitra Sen, Professor & Dean i/c, RSHM & RSTTM (Member)
8. Dr. Hiren Nath, Associate Professor & Head/Principal, RSLA (Member)
9. Dr. Baishalee Rajkhowa, Asst. Prof. & Coordinator, RSL (Member)
10. Ms. Florence H. Rabha, Head, Dept. of Electronic Media & Anchoring, RSCOM (Member)
11. Dr. Aniruddha Deka, Asst. Prof. & HoD, CSE & Coordinator, IT (Member)
12. Dr. Susmita Dey, Asst. Prof. & Coordinator, Dept. of Zoology, RSLSC (Member)
13. Dr. Samuel L. Chuaungo, Asst. Prof. & Coordinator, Dept. of Sociology, RSHSS (Member)
14. Dr. Ranjan Dutta Kalita, Asst. Prof & Coordinator, Biotechnology, RSBSC (Member)
15. Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt.Ltd., Guwahati (Member)
16. Mr. Ankur Pansari, Member, GB, RGU (Member)
17. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
18. Sri. Anupam Deka, Director, Repose Foods Pvt. Ltd., Guwahati (Member)
19. Prof. (Dr.) H C Gautam, Senior Professor & Advisor, RSC (Member)
20. Prof. (Dr.) Swabera Islam, Professor, Dept. of Economics, RSHSS (Member)
21. Dr. Keme Das, Asst. Prof. & Coordinator, Dept. of Environmental Science, RSEES (Member)
22. Dr. Dhiraj Borkotoky, Asst. Prof. & Coordinator, Dept. of Political Science, RSHSS (Member)
23. Prof. (Dr.) Manoj Jain, Professor & Deputy Dean, RSB (Member)
24. Prof. Subhashis Debnath, Professor & i/c Principal, RSP (Member)
25. Dr. Susmita Hazarika, Asst. Prof. & Coordinator, Dept. of History, RSHSS (Member)
26. Dr. Pronami Bhattacharyya, Asst. Prof., Dept. of English, RSL (Member)
27. Dr. Arpee Saikia, Asst. Prof., RSB and Coordinator, Behavioural Science (Member)
28. Ar. Siddharth Deb, Professor & Coordinator, RSA (Member)

Special Invitee Present (without any order):

1. Prof. (Dr.) M.K. Chaudhuri, Chief Advisor, RGU
2. Dr. Devika Phukan, Associate Professor & Dy. Dean, RSAPS
3. Dr. Sudip Chakraborty, Asst. Prof. & Dy. Dean i/c, RSC
4. Dr. J. Boro, Coordinator, Asst. Prof., Dept. of Psychology, RSBAS
5. Dr. Biswajit Sarma, Asst. Prof & HoD, Dept. of Chemistry, RSAPS



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6. Prof. (Dr.) Sheila Bora, Hy. Advisor, RSHSS
7. Dr. Sujata Deb, Asst. Prof. & HoD, Dept. of Physics, RSAPS
8. Prof. (Dr.) Dandadhar Borah, Professor, Dept. of Botany, RSLSC
9. Prof. (Dr.) Mina Ram Nath, Professor, Dept. of Botany, RSLSC
10. Dr. Anushree Baruah, Asst. Prof. & Coordinator, Dept. of Botany, RSLSC
11. Dr. Birson Ingti, Asst. Prof. & Coordinator, Dept. of Microbiology, RSBSC
12. Dr. Sthiti Porna Dutta, Asst. Prof. & Coordinator, Dept. of Biochemistry, RSBSC
13. Prof. (Dr.) Pijush Kanti Dhar, Professor, Dept. of Physics, RSAPS
14. Dr. Kamal Debnath, Asst. Prof. & HoD, Deptt. of Mathematics, RSAPS
15. Ar. Gautam Sarma, Professor (Design Chair) and Dean, Student Welfare, RSA
16. Dr. Arnab Sarma, Professor & HoD, Dept. of Civil Engineering, RSET
17. Mr. Rishikesh Duara, Asst. Prof. & Coordinator, Dept. of Civil Engineering, RSET
18. Dr. HIRAK Ranjan Das, Asst. Prof. & HOD, Dept. of Mechanical Engineering, RSET
19. Dr. Mousumi Deka, Asst. Prof. & Coordinator, RSFA
20. Mr. Santosh Kumar Anand, Asst. Prof. & Asst. Controller of Examination
21. Ms. Durba Dutta, Asst. Prof. & Coordinator, Dept. of Economics, RSHSS
22. Dr. Meenu Sharma, Associate Prof. & Coordinator, Dept. of Public administration, RSHSS
23. Dr. Priyanka Patowari, Asst. Prof. & Coordinator, Deptt. of Social Work, RSHSS
24. Dr. Payel Chaudhury, Asst. Prof. & Coordinator, RSB
25. Ms. Banani Das Hazarika, Asst. Prof. & Dy. Dean, Student Welfare
26. Mr Indrajit Dutta, Asst. Prof. & Coordinator, RSHM
27. Dr. Rupesh Kumar, Asst. Prof. & Coordinator, MLT Department, RSMAS
28. Mr. Yudhajit Dey, Asst. Prof. & Coordinator, Dept. of Civil Engineering, RSET
29. Dr. Bipul Nath, Associate Professor, RSP
30. Ms. Y Renubala Devi, Associate Professor, RSN
31. Dr. Rumi Ahmed, Asst. Prof. & Coordinator, RSLA
32. Dr. Israfil Hussain, Asst. Prof. & HoD, Deptt. of Electrical Engineering, RSET
33. Mr. Srawan Goenka, Asst. Prof. & Coordinator, RSC

Leave of Absence:

1. Ms. Sikha M. Pansari, Member, GB, RGU
2. Prof. (Dr.) P.J.Mahanta, Professor & i/c Dean, RSHSS
3. Ms. Lopa Das, Associate Prof. & Coordinator, RSMAS

PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

9.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU to all members and special invitee. He further extended a warm welcome to the two new members of the Academic Council, Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt. Ltd, Guwahati and Sri Anupam Deka, Director, Repose Foods Pvt Ltd, Guwahati who have been nominated by Hon'ble Chancellor as members for a tenure of two years. Prof. Singh requested Dr. Diganta Munshi Registrar, RGU and Mr.



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Ankur Pansari, Executive Vice President, RGU to felicitate Mr. Chhabra and Mr. Deka respectively with a traditional gamucha. He further informed the House about receiving Leave of Absence from Ms. Sikha M Pansari, Prof. (Dr.) P J Mahanta and Ms. Lopa Das.

9.2. Confirmation of the Agenda

Deliberation: Dr. Diganta Munshi, Registrar, RGU informed the members present that the agenda was mailed to all members, prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting. Since, no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

Resolution: The agenda was confirmed and accepted by the Council (Annexure A).

9.3 Agenda: Ratifying the minutes of the previous Academic Council meeting & Action Taken Report

Deliberations: The Minutes of the 8th Academic Council meeting, held on 2nd August 2021, was mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

Resolutions: The Council ratified the minutes of its last meeting along with the Action Taken Report (Annexed as B & C respectively)

9.4.i) Agenda: To discuss & approve minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting

Deliberations: Prof. (Dr.) A K Buragohain, Chairperson Academic informed the members present that there were few minor changes in the existing syllabi of different courses/programmes which need approval of the council. He also shared with the members that one of the four major papers for the Ph.D course work relates to the discipline specific courses and thus these discipline specific courses relating to the particular departments (viz. Departments of Political Science, Department of Public Administration, Department of Social Work and Department of Sociology) have been placed for approval by the members (Annexure D)

Points further discussed/suggested:

- Prof. (Dr.) M.K.Chaudhuri suggested to share the printed syllabus in the form of a booklet and binded up for records in respective department.
- Prof. (Dr.) S P Singh
 - advised all Deans and Departmental Heads that Board of Studies (BoS) should be done in such a manner that all the requirements of NAAC are taken care of. Further, the BoS should enlist points needed for NAAC and specify that all requirements are accomplished while preparing the syllabus. He also suggested that the syllabus should be internally reviewed once before placing in the BoS.



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- further added that based on the requirements of the National Education Policy, the University should emphasize on having external academic resources which may be in the form of visiting faculty through the digital platform whereby 20-30% of the curriculum is covered by them.
- advised Prof. Alak K. Buragohain to compile a report to analyse the status of digitization in teaching for every department through sources like NPTEL, SWAYAM etc.
- Prof. K K Baruah suggested that there should be a proper timeline for conducting BoS meetings for updating the external members as well as for holding discussions with internal members regarding necessary modifications in the syllabus. Prof. Singh acknowledged the suggestion put forth and shared that BoS meetings should be held every year in the month of April and all internal meetings should be held prior to the BoS.

Resolution: After in-depth deliberation, the Council approved the minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting (Annexure D) along with one of the four major papers for the Ph.D course work relating to the discipline specific courses of the particular departments mentioned (viz. Departments of Political Science, Department of Public Administration, Department of Social Work and Department of Sociology) and further resolved that

- i) the syllabus copies be kept in printed format in form of a booklet for records in respective departments.
- ii) all the requirements of NAAC should be fulfilled at the time of conducting the BoS.
- iii) a report may be compiled by Chairperson – Academic to analyse the status of digitization in teaching for every department through sources like NPTEL, SWAYAM etc.

9.4.ii) Agenda: To discuss and approve rules drafted by Medal Committee for conferring medals to Rank Holders of the University

Deliberations: Ms. Banani Das Hazarika presented the rules drafted by the Medal Committee for conferring medals to Rank Holders of the University during the First Convocation of the University for approval by the council members (Annexure E)

Ms. Banani Das Hazarika informed the members present that the names of the students to be awarded medals for the non-academic categories are yet to be finalized. To this Prof. (Dr.) M K Chaudhuri added that all the names have to be approved by the Academic Council first and thus a special meeting with the same agenda point may be conducted prior to the First Convocation for formally approving the names of the medalist under the non-academic category. Hon'ble Vice Chancellor acknowledged the suggestion put forth and added that the approval shall be taken once the names are finalized in a special meeting either through online or offline mode.

Resolution: The Council approved the rules drafted by Medal Committee for conferring medals to Rank Holders of the University (Annexure E) and further resolved that a special meeting (online or offline) may be conducted prior to the First Convocation of the University to take approval of the names of the medalists under the non-academic category.



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9.4.iii) Agenda: To discuss and approve the text and format of the degree, diploma etc.

Deliberations: Ms. Banani Das Hazarika presented samples of the text and format of the degree, diploma etc. for the First Convocation of the University for approval by the council members (Annexure F).

Resolution: The Council approved the text and format of the degree, diploma etc. for the First Convocation of the University (Annexure F).

9.5 i) Agenda: To place for concurrence the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting

Deliberations: Ms. Banani Das Hazarika presented before the Council members the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting, for its concurrence (Annexure G).

Resolutions: The Council accorded its concurrence to the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting, (Annexure G)

9.5 ii) Agenda: To place the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence

Deliberations: Ms. Banani Das Hazarika presented the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H).

Resolutions: The Council accorded its concurrence to the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H)

9.6 i) Agenda: To recommend the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022

Deliberations: Ms. Banani Das Hazarika presented the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022_(Annexure I).

Resolutions: The Council recommended the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022_(Annexure I).

9.6 ii) Agenda: To recommend the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation

Deliberations: Ms. Banani Das Hazarika presented the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation of the University (Annexure J).

Resolutions: The Council recommended the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation of the University (Annexure J).



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9.7 i) Agenda: To apprise about status of research activities since the last Academic Council meeting

Deliberations: Prof. A. K. Buragohain apprised the status of research activities since the last Academic Council meeting of each school/department. (Annexure K)

9.7 ii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting

Deliberations: Ms. Pahi Bhagawati presented the activity report about the major activities undertaken since the last Academic Council Meeting (Annexure L). Prof. (Dr.) A K Buragohain, Chairperson- Academic appreciated Hon'ble Vice Chancellor and his team for hosting three national level sports events held under the aegis of Association of Indian Universities (AIU) in the University campus.

9.7 iii) Agenda: To apprise about MoUs/Tie-ups

Deliberation: Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure M)

9.8 Agenda: Any other matter with the permission of the Chair

Sri R S Joshi:

- shared that he was proud to be a part of the academic council amidst stalwarts in the field of education as well as industries. He was very positive that inclusion of Sri Deka and Sri Chhabra into the council would add a lot of value and will immensely benefit the University. Prof. (Dr.) S P Singh acknowledged the contributions of Sri Joshi towards the University through his valuable feedback, ideas and support from the days of its inception.
- enquired if there could be an institutional mechanism to develop business clusters with the support of the University, whereby interested people may be infused with ideas to initiate work on their start-ups. Prof. S P Singh acknowledged the suggestion put forth and shared that some amount of work in this area is already being done through the RGU-Institution's Innovation Council under MoE, Govt. of India.

Sri Anupam Deka appreciated the team of The Assam Royal Global University and added that the University has produced excellent students who have been guided well by the faculty members. He added that he will try his level best to add value to the system. Sri Deka further suggested that the meetings should be held to the point and documents should be shared prior to the meeting through e mail to shorten the meeting duration. Prof. (Dr.) S P Singh requested all faculty members to visit SRD Group at Mangaldoi.

Sri Sanjay Chhabra:

- thanked Hon'ble Vice Chancellor for inviting him to be a part of the Academic Council Meeting. He added that he was really very impressed by the way the meeting was conducted and to witness the achievements of the University in the last few months.



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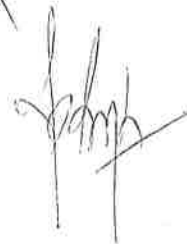
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- shared that he would have been more content if the University could have had a greater number of consultancies, innovations and patents which would help create more entrepreneurs in the region. Prof. (Dr.) M K Chaudhuri briefed the new members that the students of the University have come up with few practical projects, which included development of a drone, battery operated car, mushroom cultivation etc.
- suggested that the University should train students on road safety and traffic rules. Hon'ble Vice-Chancellor acknowledged the suggestion and added that seminars etc. are conducted to train students on the mentioned areas, though no regular course have been developed on the same. However, he added that courses on Behavioral Science and Communicative English are being run at the University for students across all departments.

9.9 Agenda: Vote of Thanks: The meeting concluded with a vote of thanks to the Chair.

Minutes prepared by- Ms. Pahi Bhagawati

A handwritten signature in black ink, appearing to be 'Pahi Bhagawati', is written below the text. A long, thin arrow points from the signature back up to the text 'Minutes prepared by- Ms. Pahi Bhagawati'.



THE ASSAM

ROYAL GLOBAL UNIVERSITY

9th ACADEMIC COUNCIL MEETING

11th January 2022; 11:00 AM

Agenda Points

- 9.1 Welcoming the members & special invitees of the Academic Council.
- 9.2 Confirmation of Agenda
- 9.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 9.4 To discuss and approve –
- i) minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting
 - ii) Rules drafted by Medal Committee for conferring medals to Rank Holders of the University.
 - iii) the text and format of the degree, diploma etc.
- 9.5 To place for concurrence –
- i) the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting.
 - ii) the important decisions taken by University Research Council (URC) since last Academic Council meeting.
- 9.6 To recommend the list of
- i) awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022.
 - ii) Rank Holders to be conferred Gold and Silver Medals during the First Convocation
- 9.7 To apprise about –
- i) Status of research activities since the last Academic Council meeting
 - ii) Major activities undertaken since last Academic Council Meeting.
 - iii) MoUs/tie-ups
- 9.8 Any other matter with the permission of the Chair.
- 9.9 Vote of Thanks.